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Superintendent's Letter to the LPS Community

Dear LPS Community,

We are halfway through our first full week of school and we are beginning to get into a groove. Routines are being established, new processes are being learned, and students are engaging in their learning as cohorts. Many thanks to all of our parents who have provided our teachers and administrators with positive feedback and shared your children's reflections on their first days of school. It is great to hear from you!

Here are some of the comments I received:

Thank you to the teachers, staff, administration and school board for being able to make this happen. The kids faces smiling at the bus stop and getting back to the teachers, friends, and staff is a great first accomplishment and takes great planning and preparation to make it go smoothly. Kids are being given a look at what their days look like, getting back to the structure of education which is most needed for their development. My son even mentioned yesterday that wearing a mask all day was not a problem and while he was working on a writing project he completely forgot he had it on until he put his hand to his head to think on the next words he wanted to write. Of course no real recess is a bummer but he also stated it is an okay thing to have to give up so they can be back in person.

So as a parent to the school and community we thank you for making this happen and overcoming our fears to put this in place safely with the necessary precautions. It a necessary step for our community and our nation as a whole to keep pushing ahead safely and responsibly and not keep living in fear.

Kudos to you and your entire TEAM! My boys – one virtual and one in person – CAME HOME SMILING FROM EAR TO EAR.

I wanted to quickly say thank you for a wonderful first day of school!

It was clear how much work was put into making this school year happen in-person - and so wonderful to see the enthusiasm the 5th grade teacher brought to the incoming middle schoolers :)

Thank you for all your hard/smart work!

I am sending this to you as a parent and a teacher. I have to tell you that getting ready for the first day of school was like being on a roller coaster ride. I laughed and cried along the way. I found myself second guessing the model and wondering if it really was going to work. Now that my own kids and the students are back in school it was ALL worth it! The students are SO happy. They are flexible. They don't care about the masks, or the distancing or the fact that they are with me all day. We had a dance party in wellness (through google meet) this week and they loved it. They got their first ELA book and they can't wait to start it. I got them started on some math boost tasks this week and they were so excited that one student said, "It was so good to put a pencil on paper and use my brain!" As a parent, I am so happy with how it is going for my two boys. My students will do whatever it takes to never do remote learning again (their words)! I just wanted to thank you for fighting for our students and getting them back. They need to be in school.

In this week's bulletin we are providing two important updated protocols; the Daily COVID-19 Screening and the Quick Reference Sheet: Key Actions for Individual COVID-19 Events. Please review these two protocols found on the following pages. More detailed, specific protocols related to the events on the Quick Reference Sheet can be found on our [Health & Safety Protocols](#) webpage.

As we approach several long weekends, I want to remind you to follow the [Governor's Travel Order](#). Please avoid non-essential travel to states that are not in the [Lower Risk](#) category. There are very few states listed as lower risk. This information is provided with a friendly reminder that our ability to keep our schools open is dependent upon each of us following appropriate health and safety guidelines even when not at school. Because our communities are small, it will only take a few positive cases to force us to close the schools. Please do your part.

At tomorrow night's School Committee meeting we will be finalizing the district Mask Policy. Please note that anyone not in a vehicle is expected to wear an appropriate mask while on our school campuses. Once the policy is approved, I will send out the final copy.

I hope that you will watch the School Committee Meeting as we will be honoring four long-time employees who are retiring this fall; Cathy Capizzi, Siobhan Rooney, Bob Theberge, and Sarah Wood.

Many thanks to all of our faculty and staff for their continued hard work to get the school year off to a successful start. Thank you for all you do for our students each and every day!

All the best,

Becky



** Permission granted for use of photo.*

Remote Learning Is A Family Balancing Act!

Liam Stason spends his days with his grandparents while his parents are at work. Liam is in a Lincoln School remote cohort.

District Calendar of Upcoming Events

Thursday, September 24	School Committee Meeting - 7:00 p.m. – Virtual
Monday, September 28	No School
Thursday, October 8	School Committee Meeting - 7:00 p.m. – Virtual
Monday, October 12	No School
Wednesday, October 14	Flu Shot Clinic for Town Employees - 12:45 p.m. – 4:00 p.m. School Building Committee Meeting - 7:00 p.m. – Virtual
Thursday, October 22	School Committee Meeting - 7:00 p.m. – Virtual Meeting
Monday-Tuesday, November 2 & 3	No School
Wednesday, November 11	No School
Thursday, November 12	School Committee Meeting - 7:00 p.m. – Virtual
Wednesday, November 18	School Building Committee Meeting - 7:00 p.m. – Virtual
Thursday-Friday, November 26 & 27	No School

Click here for the [Full District 2020-2021 Academic Calendar](#)

Daily COVID-19 Screening Protocols

Click here for the [Daily COVID-19 Screening Checklist](#)

Click here for the [Massachusetts Travel Restrictions](#)

Click here for the [Quick Reference Sheet](#)

Click here for a [List of Test Sites](#)

Click here for the [Interactive Testing Map](#)



Lincoln Public Schools
2020-2021 Health and Safety Protocol

DAILY COVID-19 SCREENING PRIOR TO COMING TO SCHOOL

- Prior to school every day, each student and staff member must self-screen using this checklist:**
 - Fever (100° Fahrenheit or higher), chills, or shaking chills
 - Cough (not due to other known cause, such as chronic cough)
 - Difficulty breathing or shortness of breath
 - New loss of taste or smell
 - Sore throat
 - Headache when in combination with other symptoms
 - Muscle aches or body aches
 - Nausea, vomiting, or diarrhea
 - Fatigue, when in combination with other symptoms
 - Nasal congestion or runny nose (not due to other known causes, such as allergies) when in combination with other symptoms
- Have you, or anyone you have been in close contact with, been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19 within the past 14 days?
- Have you been asked to self-isolate or quarantine by a medical professional or a local public health official within the last 14 days?
- Have you traveled to one of the states currently listed under the [Massachusetts travel restriction](#) that requires an automatic quarantine/COVID testing?

Please see the [LPS Protocol Quick Reference Sheet Key Actions.pdf](#) for more detailed information.

**If the answer to any of these questions is "yes," do NOT come to school.
Contact your physician and the school nurse**

A [list of test sites is available here](#), and Massachusetts also has an [interactive testing map](#). Staff and students who have symptoms should also contact their primary care physician for further instructions.

Audra Maria, RN, BSN
Lincoln School Nurse
Phone: 781-259-9407
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Eileen Dirrane, RN, BSN, NCSN
Hanscom School Nurse
Phone: 781-274-7723
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Email: dirrane@lincnet.org

Quick Reference Sheet: Key Actions for Individual COVID-19

Event	Location of Event	Testing Result	Quarantine
Individual is symptomatic	<p>If an individual is symptomatic <u>at home</u>, they should stay home, reach out to their physician, and get tested.</p> <p>If an individual student is symptomatic <u>on the bus or at school</u>, they should remain masked and adhere to strict physical distancing. Students will then be met by the nurse and stay in the isolation room and will be picked up by a caregiver within one hour of notification. .</p> <p>If an individual staff member is symptomatic at school, they should notify their principal and then go home and get tested.</p>	Individual tests negative	<p>Remain home until symptoms have resolved AND have been without fever for at least 24 hours without medication. The negative test result must be provided to the school nurse prior to entry to school.</p> <p>If a provider makes an alternative diagnosis for the COVID-19 like symptoms, the individual may return to school based on the recommendations for that alternative diagnosis. The negative test result must be provided to the school nurse prior to entry to school.</p>
		Individual tests positive	<p>Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from the local board of health or MA Community Tracing Collaborative. Remain in self-isolation for 14 days AND until at least 3 days have passed with no fever AND improvement in other symptoms.</p>
		Individual is not tested	<p>Remain home in self-isolation for 14 days from symptom onset.</p>
Individual is exposed to COVID-19 positive individual	<p>If an individual is <u>at home</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they should stay at home, reach out to their physician, and may be tested 4 or 5 days after their last exposure.</p> <p>If an individual is <u>at school</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they</p>	Individual tests negative	<p>All close contacts should be tested but must self-quarantine for 14 days after the last exposure to the person who tested positive, regardless of test result.</p>
		Individual tests positive	<p>Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from the local board of health or MA</p>
	<p>should be masked for the remainder of the day (including K-1 students) and adhere to strict physical distancing. They must be taken to isolation (if a student) and be picked up within an hour. They should not take the bus home. They should stay at home and be tested 4 or 5 days after their last exposure.</p>		<p>Community Tracing Collaborative. Remain in self-isolation for 14 days AND until at least 3 days have passed with no fever AND improvement in other symptoms.</p>
		Individual is not tested	<p>Remain home in self-quarantine for 14 days from exposure</p>

Save the Date: Flu Shot Clinic

Flu Shot Clinic

A Flu Shot Clinic for LPS and Town of Lincoln employees

When: October 14th from 12:45pm - 4:00pm

Where: Hartwell Multipurpose Room or outside under the center field tent if weather conditions allow

What to Bring:

- 1) Completed Informed Consent Form found on the next page
- 2) Your medical and prescription coverage Insurance Card

Walgreens will provide flu shots for any employees.

All employees are strongly encouraged to get a flu shot.

Influenza vaccine is always important to receive to reduce the risk of getting sick with influenza, reduce the severity of disease if one does get sick (including the risk of hospitalization) due to influenza, as well as preventing the spread of influenza to others. During the COVID-19 pandemic, influenza vaccine will be especially critical to reduce the overall impact of respiratory illness on the population, protect vulnerable populations from severe illness, and decrease the overall burden on the healthcare system.

Community Off-Site Vaccine Administration Record (VAR) – Informed Consent for Vaccination



Please complete Sections A, B, C for all immunizations prior to the clinic date.
Medical/Pharmacy insurance (Section D), located on back of this form, must be completed if the "Off-site Clinic Billing Group" (box to the right) is blank, or as directed by your employer.

OFF-SITE CLINIC BILLING GROUP: _____

Store number: _____
 Store address: _____
 Rx number: _____

SECTION A Please print clearly.

First name: _____ **Last name:** _____
Date of birth: _____ **Age:** _____ **Gender:** Female Male **Phone:** _____
Home address: _____ **City:** _____
State: _____ **ZIP code:** _____ **Email address:** _____

Walgreens will send vaccination information from this visit to your doctor/primary care provider using the contact information provided below.

Doctor/primary care provider name: _____ **Phone:** _____
Address: _____ **City:** _____ **State:** _____ **ZIP code:** _____

I want to receive the following vaccination(s): _____

SECTION B The following questions will help us determine your eligibility to be vaccinated today.

- All vaccines**
- Do you feel sick today? Yes No Don't know
 - Do you have any health conditions, such as heart disease, diabetes or asthma? Yes No Don't know
 If yes, please list: _____
 - Do you have allergies to latex, medications, food or vaccines (examples: eggs, bovine protein, gelatin, gentamicin, polymyxin, neomycin, phenol, yeast or thimerosal)? Yes No Don't know
 If yes, please list: _____
 - Have you ever had a reaction after receiving a vaccination, including fainting or feeling dizzy? Yes No Don't know
 - Have you ever had a seizure disorder for which you are on seizure medication(s), a brain disorder, Guillain-Barré syndrome (a condition that causes paralysis) or other nervous system problem? Yes No Don't know
 - For women:** Are you pregnant or considering becoming pregnant in the next month? Yes No Don't know
- For chickenpox, MMR® II, shingles, yellow fever only:**
 Only answer these questions if you are receiving any vaccinations listed above.
- Have you received any vaccinations or skin tests in the past four to eight weeks? Yes No Don't know
 If yes, please list: _____
 - Do you have a condition that may weaken your immune system (e.g., cancer, leukemia, lymphoma, HIV/AIDS, transplant)? Yes No Don't know
 - Are you currently on home infusions, weekly injections such as Humira® (adalimumab), Remicade® (infliximab) or Enbrel® (etanercept), high-dose methotrexate, azathioprine or 6-mercaptopurine, antivirals, anticancer drugs or radiation treatments? Yes No Don't know
 - Are you currently taking high-dose steroid therapy (prednisone > 20mg/day or equivalent) for longer than 2 weeks? Yes No Don't know
 - Have you received a transfusion of blood or blood products or been given a medication called immune (gamma) globulin in the past year? Yes No Don't know
 - Do you have a history of thymus disease (including myasthenia gravis, DiGeorge syndrome or thymoma), or had your thymus removed? (yellow fever only) Yes No Don't know
 - Do you have a history of thrombocytopenia or thrombocytopenia purpura? (MMR® II only) Yes No Don't know

SECTION C

I certify that I am: (a) the patient and at least 18 years of age; (b) the parent or legal guardian of the minor patient; or (c) the legal guardian of the patient. Further, I hereby give my consent to Walgreens or Duane Reade and the licensed healthcare professional administering the vaccine, as applicable (each an "applicable Provider"), to administer the vaccine(s) I have requested above. I understand that it is not possible to predict all possible side effects or complications associated with receiving vaccine(s). I understand the risks and benefits associated with the above vaccine(s) and have received, read and/or had explained to me the Vaccine Information Statements on the vaccine(s) I have elected to receive. I also acknowledge that I have had a chance to ask questions and that such questions were answered to my satisfaction. Further, I acknowledge that I have been advised to remain near the vaccination location for observation for approximately 15 minutes after administration. On behalf of myself, my heirs and personal representatives, I hereby release and hold harmless each applicable Provider, its staff, agents, successors, divisions, affiliates, subsidiaries, officers, directors, contractors and employees from any and all liabilities or claims whether known or unknown arising out of, in connection with, or in any way related to the administration of the vaccine(s) listed above. I acknowledge that: (a) I understand the purposes/benefits of my state's vaccination registry ("State Registry") and my state's health information exchange ("State HIE"); and (b) the applicable Provider may disclose my vaccination information to the State Registry, to the State HIE, or through the State HIE to the State Registry, for purposes of public health reporting, or to my healthcare providers enrolled in the State Registry and/or State HIE for purposes of care coordination. I acknowledge that, depending upon my state's law, I may prevent, by using a state-approved opt-out form or, as permitted by my state law, an opt-out form ("Opt-Out Form") furnished by the applicable Provider: (a) the disclosure of my vaccination information by the applicable Provider to the State HIE and/or State Registry; or (b) the State HIE and/or State Registry from sharing my vaccination information with any of my other healthcare providers enrolled in the State Registry and/or State HIE. The applicable Provider will, if my state permits, provide me with an Opt-Out Form. I understand that, depending on my state's law, I may need to specifically consent, and, to the extent required by my state's law, by signing below, I hereby do consent to the applicable Provider reporting my vaccination information to the State HIE, or through the State HIE and/or State Registry to the entities and for the purposes described in this Informed Consent form. Unless I provide the applicable Provider with a signed Opt-Out Form, I understand that my consent will remain in effect until I withdraw my permission and that I may withdraw my consent by providing a completed Opt-Out Form to the applicable Provider and/or my State HIE, as applicable. I understand that even if I do not consent or if I withdraw my consent, my state's laws may permit certain disclosures of my vaccination information to or through the State HIE as required or permitted by law. I also authorize the applicable Provider to disclose my, or my child's (or unemancipated minor for whom I am authorized to act as guardian or in loco parentis), proof of vaccination to the school where I am, or my child (or unemancipated minor for whom I am authorized to act as guardian or in loco parentis) is, a student or prospective student. I further authorize the applicable Provider to: (a) release my medical or other information, including my communicable disease (including HIV), mental health and drug/alcohol abuse information, to, or through, the State HIE to my healthcare professionals, Medicare, Medicaid, or other third-party payer as necessary to effectuate care or payment; (b) submit a claim to my insurer for the above requested items and services; and (c) request payment of authorized benefits be made on my behalf to the applicable Provider with respect to the above requested items and services. I further agree to be fully financially responsible for any cost-sharing amounts, including copays, coinsurance and deductibles, for the requested items and services, as well as for any requested items and services not covered by my insurance benefits. I understand that any payment for which I am financially responsible is due at the time of service or, if the applicable Provider invoices me after the time of service, upon receipt of such invoice.

Patient signature: _____ **Date:** _____
 (Parent or guardian, if minor)

L.A.S.M.P. 2020-2021 Brochure

Click here to access the [L.A.S.M.P. Brochure](#) and related information.



Lincoln After School Music Program Virtually for 2020-21

Goals:

The Lincoln After School Music Program was established in 1978 to enhance and expand the role music plays in the lives of Lincoln students. Our offerings provide the convenience of on campus after school study.

Online Registration: Due to the current health conditions we are only accepting online registration. Please register online at <https://forms.gle/5NCFEp1wmhtQwza56>

If you are unable to access this registration form please e-mail LASMP@lincnet.org and put REGISTRATION in the subject line.

Virtual Q & A: If you would like to hear more information and check-in with some of our instructors join us for a google meet virtual Q & A on **Monday Sept. 21st at 5pm**

To gain access to the meet please e-mail LASMP@lincnet.org and put Q&A in the subject line.

Lessons are scheduled for 33 consecutive weeks, not including vacation weeks, beginning the week of October 5 and ending the week of June 7.

Make Up Days: June 14,15,16

During this time period, lessons which were missed due to teacher illness, holidays or other reasons may be made up. Any unused lessons will be refunded at the end of this time period. Due to the late start of school and the program and teaching virtually we have shorted the make-up time period.

Instrument Rentals:

Several area firms provide instrumental rental options at competitive prices. Some of them offer a wide range of band and orchestral instruments and others specialize in string instruments. In recent years, Lincoln and Hanscom families have acquired their rentals from companies which include but are not limited to:

David French Music <http://davidfrenchmusic.com>

(508) 366-5994

Johnson Strings <http://www.johnsonstring.com>

(800) 359-9351

Leonards Music <http://www.leonardsmusic.com>

(781) 271-1189

Rayburn Music <http://www.rayburnmusic.com>

(617) 266-4727

Spencer Brook Strings

<http://www.spencerbrookstrings.com>

(978) 897-6382

The Lincoln Public Schools is not in a contract arrangement with any instrument vendor and does not endorse one vendor over another. Rentals and rent-to-own contracts are agreements between rental firms and individual families. Consequently, families should research firms of their choosing and speak with other families about their experience with the services provided by the various musical instrument rental companies.

Costs for 2020-2021 School Year: Registration Fee

There is an annual \$35 registration fee for each child participating in the After School Music Program.

Registration fees are nonrefundable.

Private Lesson Fees

33 lessons @ 30 minutes is **\$1006.50**

(based on \$30.50 per lesson)

33 lessons @ 45 minutes is **\$1485.00**

(based on \$45.00 per lesson)

33 lessons @ 60 minutes is **\$1963.50**

(based on \$59.50 per lesson)

Unused lesson times will be refunded at the end of the year.

Teachers who offer recitals may opt to deduct one lesson per child per recital to offset the time and preparation which recitals demand. Your teacher will inform you of his or her policy.

Students are expected to continue with their lessons for the entire school year and payment must be made at the time of registration. Families may opt to pay for lesson fees in three installments of **\$335.50 for 30 minutes**, **\$495.00 for 45 minutes** or **\$654.50 for 60 minute** lessons. Note that a \$35.00 registration fee is added to the initial payment which is due on or before **Sept. 30**. Installments #2 and #3 are due on or before **Dec. 7** and **Mar. 8** respectively. No other installment plans will be accepted.

Payment: During this health crisis, parents are **highly encouraged** to sign up for music lessons electronically by using the following link. The link will take you to the Unibank home page. In the select window, scroll down to Lincoln Public Schools. From that page, select/click on LASMP.

<https://unipaygold.unibank.com/CustomerInfo.aspx>

If you are unable to pay electronically, please mail checks for all fees made payable to: "Town of Lincoln Music Program" We are unable to accept cash.

Note that the registration fee of \$35 is included as part of the first trimester payment

MAIL TO:

Lincoln After School Music Program

Business Office

Lincoln Public Schools

6 Ballfield Road

Lincoln, MA 01773

Lessons will not begin until all tuition fees have been paid.

Itemization of Fees:

You may pay Full Tuition for 33 lessons or
Installment Plan for 11 lessons.

Full Tuition: \$1041.50 (or Installment Plan @
\$370.50) for 30 min lessons including registration
fee

Full Tuition \$1520.00 (or Installment Plan @
\$530.00) for 45 min lessons including registration
fee

Full Tuition \$1998.50 (or Installment Plan @
\$689.50) for 60 min lessons including registration
fee

Faculty & Administration:

A faculty, made up of highly talented and nurturing professionals, teach beginners through advanced students at our Lincoln campus during the academic year. The program is administered by the Lincoln Public Schools.

Check out our teacher biographies, here

https://drive.google.com/file/d/1_m04yCVzLrHj4plq2onxX9zp2n9xFy7D/view?usp=sharing

Administration E mail: LASMPDirector@lincnet.org

Offerings:**Private Lessons:**

Instruction is offered on traditional orchestral and band instruments including strings (violin, viola, cello, bass), woodwinds (flute, clarinet, saxophone), brass (trumpet, trombone) and percussion. In addition, students may choose voice, recorder, guitar, electric bass or piano lessons. If there is an instrument you are interested in pursuing please reach out and we will see if we are able to accommodate that request.

Registration Options:

Online Only: Complete registration at <https://forms.gle/5NCFEp1wmhfQwza56>

Advance: Returning students will have priority in securing lesson slots with their teachers. Returning students are given preference of lesson slots with the understanding that all fees are paid before the first lesson.

Payment Options:

Online Payment (preferred option): The Lincoln Public Schools offers the option of paying your LASMP fees online. For online payments, you have two payment options:

Electronic Check: Payment by check is free! You will need one of your checks with you when you pay your bill online in order to get your account number and the bank's routing number from it.

Credit Card: We accept Mastercard and Discover for credit card payments. There will be a convenience fee for each online payment. When paying by credit card, the fee amount will appear in a separate box and will be totaled with the amount of your LASMP payment.

Online Payments: The online payment system is accessible on the district website in the Quicklinks section.

Parent Responsibilities: Students must have an electronic device they are able to use. Students can choose to use their school issued device. Please let your instructor know if you will be using the school issued device so we can work with the installed security features on that device.

Financial Responsibilities: Each trimester tuition payment is due in full by the stated deadlines of 9/30, 12/7 and 3/8. The Director reserves the right to discontinue your child's lessons until financial obligations are met.

Cancellation Policies: Students are expected to attend lessons each week of each session.

No make-ups for private lessons or group lessons shall

be granted unless:

the teacher is ill or unavailable to meet a scheduled session

LASMP instructors block out weekly lesson slots for each of their students and are dependent on the full trimester income that the reservation of the lesson slot implies. Lesson tuition fees are nonrefundable unless special arrangements for unusual circumstances have been made in advance through the LASMP Instructor with approval from the Director.

To Ensure The Safety Of Our Children: No video recordings of virtual sessions are allowed.

Lincoln School Lunch

Lincoln Café Hanscom Cafe

While the start of the school year looks a little different for everyone, I wanted to share with you some good news that schools nationwide received last week. The USDA extended a waiver that allows schools to serve **free lunch to ALL students, through 12/31/20**. We are thrilled with this news as it means that we will be able to provide all Lincoln Public Schools students with nutritious and nourishing food for free that will support them, both in school and at home.

What this means for your family and for Lincoln Public Schools –

- Your children will receive a healthy lunch every school day, at no cost, in a safe and welcoming environment. This applies to students who are attending classes in school or virtual classes at home. Lunches must be ordered the prior day in advance using this link. [Lunch Order Form](#)
- You may pick up meals for your children who are remote learners at designated schools or other meal sites that are distributing meals. METCO students can pick up meals at a Boston Public School in your neighborhood.
- It allows Lincoln Public Schools to provide the most nourishing and appetizing meals possible for your children. When your children eat school meals, it helps the school system by providing federal funds to the district. The more meals we serve, the more funding we receive, allowing us to focus on meal quality, variety and innovative practices. If your children have never before participated in school meals, consider trying the program this year!
- It helps you save time and money. By allowing us to prepare meals for your children you don't have to plan and shop for your children's lunch each school day.

The Massachusetts Department of Elementary and Secondary Education has requested that the USDA extend free meals for all students for the **entire** school year. However, as of now, the USDA has only allowed this through December 31. Therefore, families should still submit a household application to determine eligibility for free and reduced-price school meals. This will also allow students to qualify for any additional benefits and ensure a seamless transition when schools move back to a paid program (if the waiver is not extended for January to June 2021). The lunch benefit application is available to download at <https://www.lincnet.org/Page/192>. You may also choose to complete an application online at <https://www.myschoolapps.com/> or [Click here to start your application](#) or [Haga click aquí para la solicitud en español](#).

In addition, we also encourage families to apply for SNAP benefits. SNAP provides monthly cash benefits (on an EBT card) to purchase groceries for eligible families. To apply for SNAP, visit www.startwithsnap.org or call the Project Bread FoodSource Hotline at 1-800-645-8333. If you are unsure whether your family is eligible, the FoodSource Hotline can assist you with eligibility questions. Families approved for SNAP are directly eligible to receive free meals at school and do not need to fill out an application for free and reduced-price meals.

Beginning on Monday, September 21, we plan to provide meals to Lincoln and Hanscom remote learners twice a week through parent/caregiver pick up process (a reminder -- METCO families students can pick up meals for their students at a Boston Public School in your neighborhood, following the Boston school's procedures). We are going to do two pickups, one on Monday (two meals) and one on Thursday (two meals); the menu will be the same as the in-person meal service. Remote meals may be pre-ordered at chiggins@lincnet.org, weekly on Fridays for the following week.

Meal pickup by parents/caregivers will be at 12:00 pm. For Lincoln families, the pickup location will be under the gazebo/pergola at the Smith Building entrance; look for the last name of the student on the bag sitting on a table under the covering. Please call the kitchen phone at 781-259-9400, ext. 2206 for any issues.

For Hanscom families, the pickup location will be HMS driveway, on the pavement in front of the HMS Building, also at 12:00 pm. Meals will be set up on a table, marked with the student's last name. Please call the kitchen phone at 781-284-9640 for any issues.

We will continue to refine our plans for how, when and where meals for in-school and remote learners will be provided. Please reach out with any questions you might have. Your children are the reason we do our jobs and we are here to make sure that they are fueled with good food!

Thank you,

Cathleen
Cathleen Higgins, SNS
Lincoln Public Schools
Director of Food Services
School Nutrition Specialist
SNA Certified Level 4
ServSafe Certified 14490946
Allergen Awareness Certified
C.P.R. Certified 12/07/2016
6 Ballfield Road
Hartwell Building 2nd Floor
Lincoln, Ma 01773

Hartwell Ph: 781.259.9400 x4306
Hartwell Fax: 781.259.9246
Hanscom Cafe kitchen: 781.274.9640
Lincoln Cafe kitchen: 781.259.9400 x2206
chiggins@lincnet.org

Be sure to visit our Food Service Website at: <https://www.lincnet.org/foodservices>
[Lunch Order Form link](#)
<https://www.myschoolbucks.com/>
<https://www.myschoolapps.com/>

[Click here to start your application](#) or [Haga click aquí para la solicitud en español](#)

Lincoln Public Schools are united in standing with those who are calling out ingrained racism and violence toward people of color in our country and calling for acknowledgement of humanity in one another. This is not just an issue for black and brown people, but an issue that impacts all of our futures. We must:

- ☑ Listen to each other, showing compassion and empathy
- ☑ Never turn our backs on senseless brutality
- ☑ Continue to denounce injustices
- ☑ Unify our voices to create systemic change

During this painful time, let us work together to be a light to break the darkness that silence can bring. Let us facilitate education, healing, connection, and let us support each other and our communities. Every one of us needs to be part of the solution and we must work together to ensure that there is justice for all.

In compliance with MGL C.66, all email correspondence to and from the Lincoln Public Schools is archived and may be a public record.

USDA Nondiscrimination Statement In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider

Lincoln Café Grab & Go September Menu



SEPTEMBER GRAB & GO MENU

Welcome back!

Please pre-order any one of the options on the right for your student's menu choice for the next day. These yummy, nutritious lunches will be delivered to your child's classroom.

Before placing your order, please inform us if anyone in your party has a food allergy.



Lincoln School Lunch
Lincoln Café
Hanscom Cafe

Grab & Go Menu

Bagel Lunch

Hummus & Carrots
Lunch

Nacho Cheese &
Salsa with Tortilla
Chips

Soft Pretzel Lunch

Cheese sandwich on
WW Bread

Grab & Go lunches include a selection of vegetables and fresh and dried fruit with a choice of milk or 100% juice

LINCOLN SCHOOL
CAFE

781.259.9400 x2206
[lincolnschoolcafe.com](#)
Lunch Order
Form

Hanscom Café Grab & Go September Menu



SEPTEMBER

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Lincoln School Lunch
Lincoln Café
Hanscom Cafe

Grab & Go Menu

Bagel Lunch

Hummus & Baby Carrots Lunch

Soft Pretzel Lunch

Cheese sandwich on WW Bread

Grab & Go lunches include a selection of vegetables and fresh and dried fruit with a choice of milk or 100% juice

HANSCOM SCHOOL CAFE

781.274.9640
csveistys@lincnet.org

Lunch Order Form

Lincoln's Employee Benefits Open Enrollment



Hello Everyone! It is that time of year, once again! Pumpkin Spice is back and we are all searching our closets for that warm sweatshirt for the cooler evenings.

It is that time of year for Lincoln's Employee Benefits Open Enrollment Now thru the end of October

We are hoping you and your families are well during these ever-changing times. There have been so many changes that our families, friends and loved ones have endured. Unfortunately, the Town will not be holding our annual Health and Benefits Fair. However, we want to remind you of the benefits that are available to you, or even some of the programs that might be beneficial during these times.

We are excited to share our Health and Benefits Webpage with you. All your benefits can easily be viewed from this webpage, as well as enrollment forms. Please visit: <http://www.lincolntown.org/1054/Health-and-Benefit-Information>

We are all getting used to online meetings, remote sessions and even online medical treatments. Our **Well Connection** through Blue Cross Blue Shields can connect you to real Doctors using only your plan's co-payment.



Call them anytime for Medical and Behavioral Health, it is secure, and the cost is low...they are just a phone call away! Give it a try!

Have any of you needed to use our **Group Accident Coverage** with Boston Mutual? I sure hope not... but if you have, you know how it can pay you for those out-of-pocket expenses, transportation, lodging and emergency room expenses. This plan is portable,

affordable and has family coverage.



If you are interested please contact Roger Goodson, from Life Plus at Roger@lpins.com or 866-511-9222 to enroll.

Everyone LOVES a "Smart Shopper"! Take a look at our Smart Shopper FAQ's Flyer, and find out how you can earn money by



"shopping around" for health services.

Did you know that 50% of the diagnoses at an emergency room can be treated by a Minute Clinic or Urgent Care facility at a fraction of the cost and wait time? Usually with only a doctor visit co-pay!



I don't know about you, but my eyes are not as good as they used to be! DavisVison can save you money on eyeglasses and even contact lenses.



Pair your vision plan up with your Flexible Spending Account, through Cafeteria Plan Advisors, and not only will you save money, but your eyeglass purchase may be pretax as well. Check out our website and see how to make your pretax dollars work for you!

Mark your calendars, Open Enrollment is now through the month of October!



Employment Opportunities

The School Committee subscribes to the fullest extent to the principle of the dignity of all people and of their labors and will take action to ensure that any individual within the District who is responsible for hiring and/or personnel supervision understands that applicants are employed, assigned, and promoted without regard to their age, color, active military/veteran status, disability, national origin, ancestry, race, religion, sex, gender identity, sexual orientation, pregnancy or pregnancy-related conditions, or housing status. Every available opportunity will be taken in order to assure that each applicant for a position is selected on the basis of qualifications, merit and ability.

Personnel presently employed by the Lincoln Public Schools are not required to submit a resume or letters of recommendation. Please submit applications online via the District's secure online system at <http://www.lincnet.org> under "Employment Opportunities."

School	Position	Starting Date	Hours/Week (If applicable)	Compensation	Contact Information
Lincoln School 5-8	• Long-Term Substitute 7 th Grade Math	Immediately		\$266.59/day	Sharon Hobbs Principal 781-259-9408, X1300 shobbs@lincnet.org
Preschool @ Hanscom	• Special Education Aide	Immediately		\$20.28/hour	Lynn Fagan Preschool Coordinator lfagan@lincnet.org 781-259-9889
District	• Long-Term Substitute Administrative Assistant	Immediately			Mary Emmons Adm. For Student Services 781-259-9403, X4401 memmons@lincnet.org
District	• Bus Monitors – Lincoln Campus	Immediately		\$45.00/day	Buck Creel, Administrator for Business and Finance bcreel@lincnet.org 781-259-9400, X4301

District	• Substitute School Nurse RN or LPN Certification Required	As Needed	TBD	\$180 Full Day \$90 Half Day	Mary Emmons Adm. For Student Services 781-259-9403, X4401 memmons@lincnet.org
District	• Day-to-Day Substitute	As Needed	TBD	\$100 Full Day \$60 Half Day	Suzette Brydie Substitute Coordinator 781-259-9402 sbrydie@lincnet.org
District	• Cafeteria Worker Substitute	As Needed	TBD	\$13.93/hour	Cathleen Higgins Food Services Coordinator 781-259-9400, X4306 chiggins@lincnet.org

Click here for the full listing of [Employment Opportunities](#).